



## 16-19 Bursary Fund Application

Prior to completing this form please read the guidance at the back of this document.  
 Plymouth YMCA will need to have evidence of entitlement before approving the processing of this form.  
 Please complete this form in capitals using blue or black ink.

### Learner Details

Surname/Family Name:			
First Names:			
Date of Birth		Age on 01/09/2011	
Address			
Post Code			
Contact Number			
Previous School/Academy name			
School Year (Please circle)	Yr12	Yr13	Yr14
Title of course/subjects studied			

### Bank or Building Society Details

To receive payments, you must have a bank account in your own name that will accept BACS payments. If you do not have a bank account, you need to open one before completing this form.	
Name of Account Holder	
Name of Bank	
Branch	
Sort Code	
Account (or Roll) Number	

## Application for Bursary

(Please tick where appropriate)

### Category 1

Students aged under 19 on 31/08/11 and who fall into one of the following categories:

Are currently in care (as defined by social services)	
Are leaving or have recently left care	
Are in receipt of Income Support in their own name	
Are disabled and in receipt of both Employment Support Allowance and Disability Living Allowance	

Students within this category will receive a bursary of £1200.

### Category 2

Students aged under 19 on 31/08/11 and who fall into the following category:

Claiming free School Meals (or family income not exceeding £16,190)	
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Students within this category will receive a bursary, the amount will be confirmed once all applications are assessed each term and you will be notified of the amount within six weeks.

### Category 3

<p>There is limited funding for the 16-19 bursary and it is currently unclear whether there will be sufficient funds to meet any demands beyond categories one and two.</p> <p>However students not qualifying for a bursary through categories one and two but facing severe financial hardship may apply for financial support if it is linked to specific educational needs. This award would only be granted if funds allow.</p> <p>Support may be provided in a practical form; i.e. equipment/books/safety wear required by the programme of study or resources / travel support. (These items may have to be returned at the end of the course to be used by future students).</p> <p>If you feel you fall into this category please discuss your need with the Community Learning Manager who will provide some advice/guidance on support.</p>
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## Use of Bursary Funds

Please indicate in the table below how the bursary award will support your continued studies/education. Please provide as much detail as possible and please note that you may be asked to provide evidence of expenditure.

**(You may tick multiple boxes as appropriate)**

Books/equipment	
Additional course costs, e.g. trips	
Transport	
Meals	
Accommodation	
Exam re-sit fees	
Other miscellaneous items - please specify	

I confirm that:

- The details above are true and accurate.
- I understand that continued payments are dependant on meeting my School's/Academy's attendance and behavioural policy.
- I am not currently in receipt of a 16-19 bursary from another provider.

Student Signature		Date	
Parent/Guardian Signature		Date	

Please return the completed form to the Community Learning Office, Plymouth YMCA with the relevant evidence attached as stated in the guidance notes.

### For completion by Plymouth YMCA (Community Learning Manager)

I confirm that I have seen the relevant evidence for the category of support and that the student named above;

- Will be attending a course of 30 weeks or more and

Is not in receipt of a payment from the EMA transitional arrangements managed by YPLA.

Community Learning Manager Name	Community Learning Manager Signature	Date